

Minutes of a the Annual Meeting of Casterton Parish Council held at Casterton Village Hall on Wednesday 31st May 2017 at 7.30pm.

Present were Councillors Enid Hastings (Chairman), Ken Humphris, Jean Loblely and Kevin Talbot, one member of the public and Parish Clerk Kevin Price. Apologies for absence were received from County and District Councillor Nick Cotton, and District Councillor Kevin Lancaster and Mel Mackie.

Former Councillor John Bye
The meeting commenced with one minute's silence in memory of
former Councillor John Bye, who died on 14th May 2017.

17/57 Election of Chairman:

Councillor Enid Hastings was elected Chairman for 2017-18. She then signed the Declaration of Acceptance of Office. Councillor Talbot expressed the Council's appreciation of her work as Chairman and in the community.

17/58 Appointment of Vice-Chairman:

Councillor Ken Humphris was appointed Vice-Chairman for 2017-18.

17/58 Appointment of Representatives:

The following were appointed:

- a. Public Rights of Way - Claire Wildsmith
- b. CALC - Councillor Humphris
- c. Village Hall - Councillor Loblely
- d. Highways - Councillor Talbot
- e. LAP - Councillor Hastings (and Councillor Talbot as reserve)
- f. Travelling and settled community - Councillor Hastings
- g. Website - Councillor Humphris
- h. Newsletter - Councillor Humphris
- i. Casterton Community Trust - Councillor Talbot

17/59 Public participation: None.

17/60 Requests for Dispensations: None.

17/61 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

17/62 Minutes:

The minutes of the meeting held on 13th April 2017, having been circulated were accepted as a true record and signed by the Chairman.

17/63 Casual Vacancy:

There had been no expressions of interest received in respect of the Council vacancy. It was agreed to continue advertising by word of mouth and personal contact.

17/64 Police Report:

The Clerk read the Police Report. There were no logs of note for the Casterton area. Advice was given on crime prevention during the summer season.

17/65 County and District matters: None.

17/66 Chairman and Councillor's announcements:

Councillor Hastings reported as follows:

- a. Some travellers arrived last Friday and increased numbers have filled the Loop Road, with vehicles spilling out on to the road.
- b. There has been a large number of horses in the two fields and two youths have been seen riding horses bareback through Casterton today.
- c. The next CALC meeting is on 15th June at 7pm with SLDC – Councillor Humphris will attend.
- d. A grant has been received from the War Memorial Trust and with the others from Casterton Community Trust and the District Church Council, Lakeland Limited and the Parish Council, the work can commence on the Memorial. Able Stone Masons has been contacted and agreed the work should be done around mid-July. The Clerk will write to the DCC Secretary, the Rector and Churchwardens, to update them.
- e. BT payphone – the Clerk has had two further acknowledgements to say that, due to demand, the delay continues.

17/67 Officer's Reports:

- a. **Public Rights of Way.** None.
- b. **Highways.** None.
- c. **Village Hall.** Councillor Lobley reported that two recent events have been very successful. A key box is to be fixed to the front wall, an estimate is to be obtained for floor treatment and a new boiler is to be fitted, Both toilets require damp treatment and decorating. The next meeting of the committee is on 4th September.

17/68 Emergency Plan:

Councillor Humphris reported that a meeting had been held, attended by equal numbers of Councillors and residents and a further meeting is to be arranged shortly. It was agreed to use the ACT template provided for emergency plans. The Clerk agreed to forward to Councillors a draft plan from one of his other Councils.

17/69 Street lights:

ENW is still awaiting a wayleave to be granted, to enable connection to take place to the new street light.

17/70 YDNPA:

Councillor Hastings reported on the first Forum Meeting held at Orton. There had been 21 attendees and the minutes have been circulated. One ash tree in each parish is to be tagged and monitored and discussion took place as to which tree this should be.

17/71 Newsletter:

It was agreed to switch to an e-newsletter rather than a printed one in future, but to make hard copies available to deliver to those wish to have one.

17/72 Governance document received via CALC:

The Governance Document, recently circulated by CALC, was noted. This mostly had regard to future rules surrounding accounting procedures from the next audit.

17/73 Correspondence:

All Council have been reminded of the Transparency requirements and what material must be placed on the website by 1st July. Councillor Humphris agreed to assist with uploading documents if required.

17/74 Finance:

a. *It was resolved to pay the following accounts:*

Zurich Municipal	£427.76	Insurance premium
Ian Johnson	£84.00	Newsletter
Society of Local Council Clerks	£27.40	Annual subscription (10% of £274)
Alex Mazurek	£150.00	Honorarium (Village Hall)
Graham Linley	£150.00	Honorarium (Village Green)
CALC	£132.60	Annual subscription.

b. The cash and budget statements were noted.

c. The Chairman and Clerk were authorised to sign Parts 1 and 2 of the Annual Return, the details having been circulated to Councillors beforehand.

d. Since 2011 the Clerk has paid for the administration of the payroll but the person carrying out the work has asked for the £50 per annum to be increased. It was resolved that the Council will now take over this function and will make a payment of £75 per annum.

- e. It was agreed to make enquiries with the Cumberland Building Society regarding the possibility of changing the Council's banking arrangements, especially so that a deposit account may be opened with a reasonable rate of interest.

17/75 Planning:

- a. *The following comments, submitted to the Planning Authority, since the last meeting, on the Clerk's delegated authority, were confirmed:*

S/05/4 - The Barn, Norwood Farm Cottages. Erection of single storey extension to west elevation, internal alterations to layout incorporating integral garage, store into living accommodation and erection of garden studio. Approval recommended.

S/05/13 Casterton School. Erection of 4-bedroom dwelling (re-design of dwelling (House 2) approved by SLDC Ref SL/2016/0041). Refusal recommended:

The earlier application was for a striking modern design, which the Parish Council considered, would not have been out of place in the setting.

The current application envisages a rather formal, symmetrical, Georgian-style design when viewed from the front elevation, which is inappropriate in this village being out of sympathy with, and having no design references to, the local vernacular style.

All the neighbouring buildings are of stone, including the old school gatehouse opposite.

Almost all the buildings in the village are almost without exception finished in stone and/or render, and there is practically no brick used in Casterton houses. The use of cream render and buff-coloured brick is especially discordant in a setting of grey limestone/grit stone and white render.

The front entrance to the property again has no reference to local style.

The village has many new buildings already approved, which will increase traffic in the narrow lanes. If the YDNPA is minded to approve the application we would ask for the inclusion of an extra passing place to be provided to ease traffic from these (two) new buildings.

- b. *The following decisions, notified to the Council by the Planning Authority, were noted:*

S/05/11 Grange Lodge, Casterton Grange. Removal of existing double garage and single storey utility extension and erection of two-storey side extension. Refused.

17/76 Future Agenda items:

Items for the next agenda may be sent to the Clerk up to 14 days prior to the meeting.

17/77 Date of next meeting:

Wednesday 28th June 2017 at 7.30pm at Casterton Village Hall.

The meeting closed at 9.05pm.

Signed:

Dated: