

Minutes of the Annual Meeting of Casterton Parish Council held at Casterton Village Hall on Wednesday 30th May 2018 at 7.30pm.

Present were Councillors Enid Hastings (Chairman), Ken Humphris and Jean Lobley, District Councillors Sheila Capstick and Kevin Lancaster, one member of the public and Parish Clerk Kevin Price. Apologies for absence were accepted from Councillor Ann Irving.

18/44 Election of Chairman:

Councillor Enid Hastings was elected Chairman for 2018-19. She then signed the Declaration of Acceptance of Office.

18/45 Public participation: None.

18/46 Requests for Dispensation: None.

18/47 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

18/48 Minutes:

The minutes of the meeting held on 12th March 2018, having been circulated were accepted as a true record and signed by the Chairman.

18/49 Appointment of Vice-Chairman:

Councillor Ken Humphris was appointed Vice-Chairman for 2018-19.

18/50 Appointment of Officers/Representatives:

- a. Respect Group - Councillor Hastings
- b. LAP - Councillor Hastings.
- c. YDNPA - Councillor Humphris
- d. CALC - Councillors Humphris and Irving
- e. Newsletter - Councillor Humphris
- f. Casterton Community Trust - Councillor Irving
- g. Village Hall - Councillor Lobley
- h. Public Rights of Way - Claire Wildsmith
- i. Resilience Plan - Councillor Hastings and Humphris

18/51 County and District matters:

Middleton Bridge is still closed and although work is planned for 11/12th June, it is not known when it will be repaired.

18/52 Police Report: None.

18/53 Chairman's Report:

- a. The Chairman welcome Councillor Sheila Capstick, newly elected to SLDC and Councillor Kevin Lancaster, re-elected to SLDC. Thanks were proposed by Councillor Lancaster to retiring SLDC Councillor Mel Mackie for his work over the last four years, a sentiment echoed by the Parish Council.
- b. Six posters are displayed on the railings at Devil's Bridge, photographs and a request for enforcement to remove these have been sent to Planning Enforcement at YDNPA.
- c. The Friends of the Lake District are organising the Great Cumbrian Litter Pick on Friday 6th July and all Councils are invited to take part.
- d. Red Rose Cavers are investigating the causes of the flooding on Wandales Lane and at the Langthwaite cross roads. CCC gave permission for this work and agreed to fund any expenses and materials required. They have already investigated the sink at the Blockhouse in the Radcliffe's field where they found the floor is completely choked with silt and gravel and only half the depth it should be - a mini digger is required to clear it out. Councillor Cotton has been asked to arrange this with CCC. The Cavers have also opened up the cave underneath the concrete slab located half way between the Langthwaite cross roads and the old railway bridge and dug out a large amount of debris- the noise of a stream can be heard below them. A dye test has been done. The team has been visited and supplied with refreshments and a representative has been invited to give a short presentation to the Council at the next meeting.
- e. The Chairman had attended the Respect meeting on Tuesday 29th May. It was agreed by those present that this meeting was too late to be effective and next year should be held in February. CCC failed to place road closure signs, posts and notices, boulders and toilets in place early enough, and some are still to be placed. Travellers arrived at the Loop Road on Thursday 24th May – due date for arrival 29th May. Large numbers of visitors visited Devil's Bridge on the fine Bank Holiday Monday and parked on the A683 towards Sedbergh and every grass verge in the surrounding area, causing dangerous situations. Inspector Latham agreed there was an illegal encampment on the Loop Road but a risk assessment had been done and it was deemed 'low risk', so the travellers were allowed to stay. It is a recurring problem every year as the travellers always come over the Bank Holiday weekend and if the weather is good, visitors come for the day and cannot find parking. The Police and Crime Commissioner will be visiting Kirkby Lonsdale on 6th June and it was suggested locals should visit him with their concerns.
- f. The Rotary Club has offered bulbs for community planting.
- g. A notice had been put up and letters delivered to residents proposing a Traffic regulation order to place a 6'6" width restriction on North Heads Lane. The Council has had no notification of this proposal and it was agreed the Clerk should write CCC Highways. The Consultation and objection period is until Friday 22nd June. As this was not an agenda item it could not be debated.

18/54 Village Hall:

Councillor Lobley reported as follows:

- a. The AGM had been held on 1st May, when Dorothy Turner was welcomed as the new DCC Representative.
- b. An estimate is awaited for professional floor restoration.
- c. Work already identified is to be dealt with my Graham Bott.
- d. GDPR implications are being reviewed.
- e. Increased hire charges were considered and the commercial rate increased.
- f. A number of events have been held this year and the winter programme is now being considered.

18/55 Highways:

The following were reported:

- a. There has been no communication via HIMS system on requests already made.
- b. There has been no repair of Wandales Lane tarmac where the road has dropped due to work done last year.
- c. A lane sweeper was seen four weeks ago in Casterton – it is not known if all lanes have been cleaned.
- d. Potholes were filled on Colliers Lane and Gateshead Lane.
- e. The Chairman attended the LAP meeting on 22nd March, when it was agreed the remaining LAP funding money of £2500 would be used to hire a gully cleaner and parishes should send information of gullies they require cleaning to Cameron Yazdi at SLDC.
- f. Following a meeting with CCC Highways and Casterton School to discuss safety issues near the school crossing, there is now had a quotation for the cost. Details of who we should make an application to for funding has been requested.

18/56 Community Public Access Defibrillators:

All the funding has been raised for the two machines, as well as a five year service contract for each. The Council thanks the National Lottery, Casterton Community Trust, Christopher Robin Trust Kirkby Lonsdale, a private donor and the Parish Council. Everything will be purchased from Community Heart Beat Trust (a Charity) under their Managed Solutions scheme. Training will be offered by CHT as the first CPAD is installed in the BT kiosk. The solar powered one to be placed at High Casterton later in the summer. The Council approved the actions taken.

18/57 YDNPA:

Councillor Humphris reported as follows:

- a. Councillors Hastings and Humphris reported on the Forum Meeting on 16th April at Tebay. The Chief Executive had been present and spoke of the Authority's desire to maintain sustainable communities in view of the high proportion of holiday homes, pricing locals out of the market. YDNPA is in discussion with District Council about ways to increase housing, employment etc and welcomes any support from local parishes.
- b. Verge trimming is planned on Laitha Lane.
- c. The YDNPA Management plan is to be adopted before the end of the year.
- d. Funding could be applied for from the Millennium Trust for the proposed interpretation board.
- e. The number of YDNPA Rangers in the Western Area has been increased from three to four with effect from June 2018, which will increase the resource for PROW maintenance in the parish.

18/58 Lane Signs:

SLDC has ordered the street nameplates for Colliers Lane and Chapel House Lane and their installation is awaited.

18/59 Correspondence: None.

18/60 Dog fouling:

SLDC and Police are both providing patrols, plus more notices.

18/61 Casterton Resilience Plan:

This is progressing well. A group of six are leading on this.

18/62 General Data Protection Regulation:

It has now been confirmed by the government that Parish and Town Councils do not need to appoint a Data Protection Officer. The Clerk had produced a Data Protection Policy and a Website Compliance Statement, both of which were adopted as the Council's policies. He had also emailed everyone on his circulation list asking for their permission to continue to contact them with minutes and agendas etc.

18/63 Finance:

- a. *It was resolved to pay the following accounts::*

Zurich Municipal	£430.21	Insurance premium
SLDC	£187.20	Annual charge for litter bin sensors at two bins.
CALC	£137.00	Annual subscription

CALC	£140.00	Councillor training
Enid Hastings		
	£9.50	Chairman's expenses
EON	£91.12	Electricity for street lights (to note)
K M Price	£10.44	Balancing payment (April/May)
K M Price	£132.10	Quarterly expenses to 31st March, including use of home office and travel

- b. The provisional accounts for 2017-18 were noted. The Chairman and Clerk were authorised to sign the Declaration of Exemption, the Accounting Statements and the Annual Governance Statement.
- c. The new salary scales for Clerks were noted (there is an increase of 2% agreed nationally). The Clerk is currently on SCP28 and is contracted to work six hours each week.

18/64 Planning:

- a. *The following decisions, notified to the Council by the Planning Authority, were noted:*

S/05/23 Barn at Fell Yeat, Casterton. Section 73 application to vary Condition 2 (plans) and remove or vary Condition 4 (sewage) of CU/2016/000. Granted.

S/05/19 Swallow Barn, Wandales Lane, Higher Casterton. Variation of Condition 2 of SL/2016/0108 granted 6th May 2016 in respect of revised drawings. Granted.

S/05/6A Casterton School, Casterton. Section 73 application to vary Condition 2 of SL/2016/0041 relating to design and layout (house 1). Granted.

- b. *The following comments, submitted to the Planning Authority since the last meeting, were noted.:*

S/05/22 Norwood House, Casterton. Erection of extensions and alterations to dwelling; erection of new garage/store/plant room to replace existing garage; erection of glasshouse; installation of ground source heat pump and landscaping works. Approval recommended.

18/65 Future agenda items:

These may be sent to the Clerk up to 14 days before the next meeting.

18/66 Digest of Council minutes for any publication:

Councillor Hastings agreed to be responsible for the digest.

18/67 Date of the next meeting:

Monday 2nd July 2018 at 7.30pm at Casterton Village Hall.

The meeting closed at 9.10pm.

Signed:

Dated: